# MISSOULA AGING SERVICES

CONSOLIDATED FINANCIAL STATEMENTS

JUNE 30, 2023 AND 2022





# MISSOULA AGING SERVICES

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#### INDEPENDENT AUDITORS' REPORT

Board of Directors and Management Missoula Aging Services Missoula, Montana

# **Report on the Audit of the Financial Statements**

#### **Opinion**

We have audited the accompanying consolidated financial statements of Missoula Aging Services (a nonprofit organization), which comprise the consolidated statements of net position as of June 30, 2023 and 2022, and the related consolidated statements of revenues, expenses, and changes in net positions, functional revenue and expenses, and cash flows for the years then ended, and the related notes to the consolidated financial statements.

In our opinion, the financial statements referred to above present fairly, in all material respects, the net position of Missoula Aging Services, as of June 30, 2023 and 2022, and the changes in its net position and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

#### **Basis for Opinion**

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Missoula Aging Services and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

#### Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Missoula Aging Services' ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

# Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit
  procedures that are appropriate in the circumstances, but not for the purpose of expressing an
  opinion on the effectiveness of Missoula Aging Services' internal control. Accordingly, no such
  opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Missoula Aging Services' ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

#### **Required Supplementary Information**

Management has omitted the management's discussion and analysis. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by the omission of this information.

# **Supplementary Information**

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of expenditures of federal awards, as required by Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated, in all material respects, in relation to the financial statements as a whole.

#### Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated November 16, 2023, on our consideration of Missoula Aging Services' internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing and not to provide an opinion on the effectiveness of Missoula Aging Services' internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Missoula Aging Services' internal control over financial reporting and compliance.

Junkermier, Clark, Campanella, Stevens, P.C.

Missoula, Montana November 16, 2023

# MISSOULA AGING SERVICES A COMPONENT UNIT OF MISSOULA COUNTY CONSOLIDATED STATEMENTS OF NET POSITION June 30, 2023 and 2022

	2023	2022
Assets		
Current Assets		
Cash and cash equivalents	\$ 2,340,652	\$ 2,314,229
Receivables	451,933	779,900
Prepaid expenses and other current assets Agency funds	1,304 2,402,416	5,403 1,848,689
Agency funds	2,402,410	1,040,009
Total Current Assets	5,196,305	4,948,221
Investments	3,352,777	2,688,997
Capital Assets		
Land, property and equipment	2,462,563	2,434,175
Accumulated depreciation	(1,285,238)	(1,209,462)
Net Capital Assets	1,177,325	1,224,713
Total Assets	\$ 9,726,407	<u>\$ 8,861,931</u>
Liabilities and Net Position	on	
Current Liabilities		
Accounts payable	\$ 331,392	\$ 412,826
Accrued payroll liabilities Unearned revenue	230,903	221,676
Agency funds payable	10,000 2,402,416	1,848,689
rigency rands payable	2,402,410	1,040,007
Total Current Liabilities	2,974,711	2,483,191
Net Position		
Net position without donor restriction		
Net investment in capital assets	1,177,325	1,224,713
Board designated	637,362	585,317
Undesignated	3,418,899	3,267,539
Total net position without donor restriction	5,233,586	5,077,569
Net position with donor restriction - expendable	703,560	513,260
Net position with donor restriction - nonexpendable	814,550	787,911
Total Net Position	6,751,696	6,378,740
Total Liabilities and Net Position	\$ 9,726,407	\$ 8,861,931

# MISSOULA AGING SERVICES A COMPONENT UNIT OF MISSOULA COUNTY CONSOLIDATED STATEMENTS OF REVENUES, EXPENSES AND CHANGES IN NET POSITION

# For the Years Ended June 30, 2023 and 2022

	2023	2022
Revenue	<u> </u>	
Grants and Levies		
Federal	\$ 1,915,663	\$ 2,598,698
State of Montana	634,758	616,048
Missoula County Grant	32,000	34,000
Missoula County Levy	1,408,213	843,649
City of Missoula	291,665	287,734
Total Grants	4,282,299	4,380,129
Contributions		
Program	995,689	987,328
Donated services and materials	18,570	9,168
Total Contributions	1,014,259	996,496
Other		
Fund development	982,240	1,305,699
Other income	25	19,776
Investment income (loss)	256,344	(365,481)
Total Other	1,238,609	959,994
Total Revenues	6,535,167	6,336,619
Expenses		
Program		
Community programs	2,175,796	2,033,009
In-home services	1,178,456	883,276
Resource center	1,040,483	1,030,248
RCCOA pass through	534,718	808,280
406 Financial Services	276,317	238,683
Total Program	5,205,770	4,993,496
Supportive		
General and administrative	670,246	808,317
Fundraising	286,195	217,859
Total Supportive	956,441	1,026,176
Total Expenses	6,162,211	6,019,672
Change in Net Position	372,956	316,947
Net Position at Beginning of the Year	6,378,740	6,061,793
Net Position at End of the Year	\$ 6,751,696	\$ 6,378,740

# MISSOULA AGING SERVICES A COMPONENT UNIT OF MISSOULA COUNTY CONSOLIDATED STATEMENT OF FUNCTIONAL REVENUES AND EXPENSES June 30, 2023

												Total
	_	eneral &			RCCOA	406 Financial	In-Home				Volunteer	
	Adn	<u>ninistrative</u>	Fundraising	Endowment	Pass Through	Services	Services	Resource	Nutrition	SMP	Services	2023
Revenue												
Older Americans' Act	\$	77,704 \$	- \$	-		\$ - \$	,		362,173 \$	- \$	- \$	939,038
Federal Grants		-	-	-	26,597	-	353,281	45,213	15,893	322,951	-	763,935
Corp. for National Svc		-	-	-	-	-	-	-	-	=	212,690	212,690
State of Montana		63,475	-	-	211,592	-	-	227,804	131,887	=	-	634,758
Missoula County		306,592	-	-	-	-	288,884	277,303	385,803	=	181,631	1,440,213
City Funding		62,644	-	-	-	-	59,027	56,661	72,291	-	41,042	291,665
Program Revenue		-	-	-	-	245,135	542,360	38,674	166,614	-	2,906	995,689
Endowment Gifts		-	-	26,639	-	-	-	-	-	-	-	26,639
Fund Development		188,462	280,095	-	-	-	73,502	53,861	352,092	5,620	1,969	955,601
Other Income		-	-	-	-	25	-	-	-	-	-	25
Investment Income (loss)		13,998	-	242,346	-	-	-	-	-	-	-	256,344
In-Kind			_	-			9,036	4,902	4,632		<u> </u>	18,570
Total Revenue		712,875	280,095	268,985	534,718	245,160	1,338,598	894,542	1,491,385	328,571	440,238	6,535,167
Expenses											•	
Wage & Benefits		425,275	134,280	-	-	233,329	959,001	861,301	334,543	120,140	304,857	3,372,726
Operations Expense		72,569	92,562	-	-	22,022	75,447	87,196	31,525	78,864	18,163	478,348
Occupancy Expense		26,762	14,155	-	-	2,473	19,852	48,251	15,070	2,826	12,756	142,145
Specific Assistance		1,221	-	-	-	· -	43,965	269	777,751	-	56,355	879,561
Program Expense		22,205	2,423	-	-	16,730	2,208	4,074	19,750	5,008	5,916	78,314
Professional Services		52,566	28,670	-	-	· -	44,770	1,084	-	-	· -	127,090
Contracts, Grants &												
Awards		-	-	-	534,718	-	-	-	245,311	120,479	-	900,508
Travel & Training Expense	е	20,879	4,591	-	-	1,763	13,477	10,749	3,791	1,315	829	57,394
In-Kind Donations		· -	-	-	-	· -	9,036	4,902	4,632	-	_	18,570
Fundraising Expense		-	327	-	-	-		600	2,377	-	-	3,304
Capital Costs		21,136	3,088	-	-	_	2,653	1,266	13	4	314	28,474
Total Expenses before									•			
Depreciation		642,613	280,096	-	534,718	276,317	1,170,409	1,019,692	1,434,763	328,636	399,190	6,086,434
Depreciation		27,633	6,099	-	-	_	8,047	20,791	6,493	1,218	5,496	75,777
1		(70.04.5	206.16-		5045:0	25621-				,	,	
Total Expenses		670,246	286,195	-	534,718	276,317	1,178,456	1,040,483	1,441,256	329,854	404,686	6,162,211
Change in net position	\$	42,629 \$	(6,100)	268,985	<u>\$</u>	\$ (31,157)\$	160,142 \$	(145,941) \$	50,129 \$	(1,283) \$	35,552 \$	372,956

# MISSOULA AGING SERVICES A COMPONENT UNIT OF MISSOULA COUNTY CONSOLIDATED STATEMENT OF FUNCTIONAL REVENUES AND EXPENSES June 30, 2022

											Total
	General &		F 1	RCCOA	406 Financial	In-Home	<b>D</b>	<b>N</b> T 4 *4*	CMD	Volunteer	2022
D	Administrati	ve Fundraising	Endowment	Pass Through	Services	Services	Resource	Nutrition	SMP	Services	2022
Revenue Older Americans' Act	\$ 165,20	n ¢	\$ -	\$ 554,596	\$ - \$	18,367 \$	328,964 \$	612,461 \$	- \$	49,459 \$	1,729,056
Federal Grants	\$ 103,20	-	5 -	49,525	5 - 5 -	157,827	48,235	23,695	275,696	49,439 \$	554,978
Corp. for National Svc			-	49,323	-	137,627	40,233	23,093	273,090	314,664	314,664
State of Montana	61,24	6	-	204,159	-	-	230.980	119,663	-	314,004	616,048
Missoula County	166,63		_	204,139		176,551	89,247	284,316	_	160,904	877,649
City Funding	61,63		_	_	_	65,305	55,126	68,266	_	37,403	287,734
Program Revenue	01,03		_	_	191,224	626,820	24,404	136,214	_	8,666	987,328
Endowment Gifts		_	35,886	_	171,224	020,020	2-1,-10-1	130,214	_	-	35,886
Fund Development	328,73	4 310,347	55,000	_	_	70,868	31,193	527,632	250	789	1,269,813
Other Income	320,73	- 510,517	_	_	19,776		-	-	-	-	19,776
Investment Income	(72,61	2) -	(292,869)	_	-	_	_	_	_	_	(365,481)
In-Kind	(,2,0)	<i>-)</i>	(2)2,00)	_	_	_	4,728	4,440	_	_	9,168
Total Revenue	710,84	2 310,347	(256,983)	808,280	211,000	1,115,738	812,877	1,776,687	275,946	571,885	6,336,619
Expenses											
Wage & Benefits	414,51	2 114,845	-	_	198,917	709,957	866,048	298,900	112,497	374,707	3,090,383
Operations Expense	83,87	0 86,318	-	_	32,738	63,023	75,137	19,627	25,159	19,835	405,707
Occupancy Expense	83,70		-	-	2,379	11,622	28,133	8,327	2,409	7,495	151,458
Specific Assistance			-	-	-	33,629	50	708,780	· -	112,022	854,481
Program Expense	49,74	1,698	-	-	2,793	1,956	7,907	20,482	18	9,097	93,692
Professional Services	122,38		-	-	-	45,950	15,961	2,706	-	-	186,997
Contracts, Grants &											
Awards			-	808,280	-	-	7,000	151,602	130,929	-	1,097,811
Travel & Training Expense	4,95	7 492	-	-	1,856	9,127	1,726	1,296	1,109	1,214	21,777
In-Kind Donations			-	-	-	-	4,728	4,440	-	-	9,168
Fundraising Expense		- 599	-	-	-	-	-	2,983	-	-	3,582
Capital Costs	21,43	9 1,390				833	4,044	1,732	2,663	338	32,439
Total Expenses before											
Depreciation	780,60	212,733	-	808,280	238,683	876,097	1,010,734	1,220,875	274,784	524,708	5,947,495
Depreciation	27,71	6 5,126			<u> </u>	7,179	19,514	5,773	1,671	5,198	72,177
Total Expenses	808,31	7 217,859		808,280	238,683	883,276	1,030,248	1,226,648	276,455	529,906	6,019,672
Change in net position	\$ (97,47	92,488	\$ (256,983)	\$ -	\$ (27,683)\$	232,462 \$	(217,371) \$	550,039 \$	(509)\$	41,979 \$	316,947

# MISSOULA AGING SERVICES A COMPONENT UNIT OF MISSOULA COUNTY CONSOLIDATED STATEMENTS OF CASH FLOWS For the Years Ended June 30, 2023 and 2022

	2023	2022
<b>Cash Flows From Operating Activities</b>		
Receipts from grants	\$ 4,627,863	\$ 4,503,210
Receipts from donors	982,240	1,305,699
Receipts from others	1,089,206	1,048,210
Payments to suppliers	(2,683,340)	(2,673,673)
Payments to employees	(3,381,358)	(3,280,477)
Payments to others	(89,844)	(73,242)
Net cash flows from operating activities	544,767	829,727
<b>Cash Flows From Investing Activities</b>		
Purchases of property and equipment	(28,388)	(100,791)
Investment purchases and reinvestments	(489,956)	(132,721)
Net cash flows from investing activities	(518,344)	(233,512)
Net change in cash and cash equivalents	26,423	596,215
Cash and cash equivalents at beginning of year	2,314,229	1,718,014
Cash and cash equivalents at end of year	<u>\$ 2,340,652</u>	\$ 2,314,229
Reconciliation of Change in Net Position to Net Cash Flows From Operating Activities Change in net position Adjustments to reconcile change in net position to net cash flows from operating activities:	\$ 372,956	\$ 316,947
Depreciation	75,777	72,177
Unrealized loss (gain) on investments	(173,825)	405,070
Changes in assets and liabilities:	(173,023)	403,070
Receivables	327,967	122,930
Prepaid expenses and other current assets	4,099	(5,403)
Accounts payable	(81,434)	25,505
Accrued leave and expenses	9,227	(99,999)
Unearned revenue	10,000	(7,500)
Net cash flows from operating activities	\$ 544,767	\$ 829,727
The easi from from operating activities	Ψ 377,707	Ψ 027,121

# Note 1. Summary of Significant Accounting Policies

#### Organization

The Missoula Area Agency on Aging, Inc., doing business as Missoula Aging Services ("MAS"), is a governmental non-profit organization incorporated under the laws of Montana that is exempt from income taxes under Section 501(c)(3) of the Internal Revenue Code. 406 Financial Services, LLC is a wholly owned disregarded entity of MAS. Missoula Aging Services and 406 Financial Services, LLC are collectively referred to herein as the "Organization."

The Organization's Board of Directors is appointed, and may be removed at will, by the Board of County Commissioners of Missoula County. Missoula County appoints 14 board members. The Government Accounting Standards Board classifies organizations such as MAS and its subsidiary as "governmental non-profit organizations," because of the control over the Organization's governing board by the County. As a result of Missoula County appointing the Organization's board members, the Organization is considered a component unit of Missoula County.

# Nature of Operations

MAS promotes the independence, dignity and health of older adults and those that care for them through advocacy, education, services and volunteer opportunities.

MAS is a multi-county, non-profit agency responsible for planning, coordinating, and delivering services which support the aging process. Programs for the elderly include nutrition and other programs under the Older Americans Act and programs for senior citizens administered by the Corporation for National and Community Service - Retired and Senior Volunteer Program (RSVP), Foster Grandparent, and Senior Companion Programs.

MAS received the majority of its revenue and support from federal, state and local grants, awards, and other support in 2023 and 2022. The loss of these grants or revenue could have a significant impact on operations.

406 Financial Services, LLC was established in January 2018 as a wholly owned limited liability company of Missoula Aging Services. 406 Financial Services, LLC acts as fiscal employer agent for the Veterans Directed Care Program by providing payroll services for veteran employers, contracts with Ravalli County Council on Aging to provide financial and accounting services, and provides money management services on a limited basis for older adults.

#### Change in Accounting Principle

In February of 2016, FASB issued ASU 2016-02, Leases (Topic 842), which supersedes existing guidance for accounting for leases under Topic 840, Leases. The FASB also subsequently issued the following additional ASUs, which amend and clarify Topic 842: ASU 2018-01, Leases (Topic 842): Land Easement Practical Expedient for Transition to Topic 842; ASU 2018-10, Codification Improvements to Topic 842, Leases; ASU 2018-11, Leases (Topic 842): Targeted Improvements; ASU 2018-20, Leases (Topic 842): Narrow-Scope Improvements for Lessors; ASU 2019-01, Leases (Topic 842): Codification Improvements; ASU 2019-10, Financial Instruments - Credit Losses (Topic 326), Derivatives and Hedging (Topic 815), and Leases (Topic 842): Effective Dates; ASU 2020-05, Revenue from Contacts with Customers (Topic 606) and Leases (Topic 842) Effective Dates for Certain Entities; and ASU 2021-05, Leases (Topic 842): Lessors - Certain Leases with Variable Leases Payments.

# **Note 1. Summary of Significant Accounting Policies (Continued)**

#### Change in Accounting Principle (Continued)

Under Topic 842, a lessee records a lease as a finance or operating lease. A lease is a finance lease if any one of five criteria are met indicating that the lease effectively transfers control of the underlying asset to the lessee. If any of those five criteria are not met, the lease is classified as an operating lease.

The Organization adopted Topic 842 using the modified retrospective approach with July 1, 2022 as the date of initial adoption. The Organization believes the remaining lease payments for prior lease agreements are not material to the financial statements. Therefore, the leases recorded as of June 30, 2022 follow Topic 840, Leases.

#### Principles of Consolidation

The consolidated financial statements include the accounts of MAS and its disregarded wholly owned entity, 406 Financial Services, LLC. All significant inter-company accounts and transactions have been eliminated upon consolidation.

# Basis of Presentation and Net Position

As a governmental non-profit, the Organization's consolidated financial statements are prepared in conformity with accounting principles generally accepted in the United States of America (GAAP) as applied to government units, and follow proprietary fund reporting. The Governmental Accounting Standards Board (GASB) is responsible for establishing GAAP for state and local governments through pronouncements (Statements and Interpretations). The Organization's consolidated financial statements are presented using the "economic resources" measurement focus and the accrual basis of accounting. Accordingly, all assets and liabilities (whether current or noncurrent) are included on the statement of net position. The consolidated statement of revenues, expenses and changes in net position presents increases (revenues) and decreases (expenses) in total net position. The Organization follows the provisions of GASB Statement No. 29 and presents its consolidated financial statements according to the AICPA Notfor-Profit model. As a result, the Organization is required to report information regarding its financial information and activities according to the following categories:

Net position without donor restrictions represent net amounts that have been earned and expended according to contract restrictions and net amounts from general activities without donor restriction. Net position without donor restrictions include cash and fixed assets that are contractually designated for operations as of June 30, 2023 and 2022. The Organization had \$5,233,586 and \$5,077,569 net position without donor restrictions as of June 30, 2023 and 2022, respectively.

Net position with donor restrictions represent gifts for which donor-imposed restrictions have not been met and funds for which the ultimate purpose is limited by donor-imposed stipulations that neither expire by passage of time nor can be fulfilled or otherwise removed by actions of the Organization. The Organization had \$1,518,110 and \$1,301,171 net position with donor restrictions as of June 30, 2023 and 2022, respectively.

#### Cash and Cash Equivalents

For purposes of the statements of cash flows, the Organization considers all highly liquid investments with an original maturity of three months or less to be cash equivalents. The Organization maintains various accounts at a local bank that are insured by the Federal Deposit Insurance Corporation (FDIC). From time to time, certain bank accounts that are subjected to limited FDIC coverage exceed their insured limits. The Organization believes it is not exposed to any significant risk related to its cash balances.

# **Note 1. Summary of Significant Accounting Policies (Continued)**

# Management of Liquid Resources

The Organization is primarily funded by grant revenues. Additional funding is obtained from program participants, investment earnings, and donations. Some of the Organization's funds are placed in an endowment with restrictions on use. These restrictions require the Organization to use resources in a certain manner or for future time periods. Because a donor's restriction requires resources to be used in a particular manner or in a future period, the Organization must maintain sufficient resources to meet those responsibilities to its donors. As a result, the Organization must maintain adequate reserves. As part of the Organization's liquidity management, the financial assets are structured to be available as general expenditures, liabilities, and other obligations come due.

#### Receivables

The Organization uses the allowance method for uncollectible receivables. The collectability of an account is reviewed on a case by case basis. Accounts receivable are stated at unpaid balances less an allowance for uncollectible accounts. Accounts receivable, including donor promises to give, are considered impaired if payments are not received in accordance with contractual terms. It is the Organization's policy to charge off uncollectible accounts when management determines they are uncollectible. During the years ended June 30, 2023 and 2022, the Organization had no bad debt expense. Interest is not charged on accounts receivable. There were no significant amounts over 90 days past due at June 30, 2023 or 2022. Management estimates the allowance to be zero as of June 30, 2023 and 2022.

#### Agency Funds

406 Financial Services, LLC holds agency funds for the Veterans Directed Care Program and money management services. MAS holds agency funds for money management services. As a result, these funds resulted an asset and a corresponding liability of \$2,402,416 and \$1,848,689 as of June 30, 2023 and 2022, respectively. As of June 30, 2023 and 2022, \$243,629 and \$203,099, respectively, of agency funds were held for the Veterans Directed Care Program and \$2,104,602 and \$1,624,324, respectively, were held in trust or conservatorship for individuals by 406 Financial Services, LLC. As of June 30, 2023 and 2022, \$54,185 and \$21,266, respectively, of representative payee funds were held for individuals by MAS in cash accounts. Funds held for the Veterans Directed Care Program consist of cash accounts. Funds held in trust or conservatorship consist of investments measured at fair value using Level 1 inputs (quoted market prices in active markets for identical assets or liabilities).

#### **Prepaid Expenses**

Expenditures made in the current year for costs attributable to future years are recorded as prepaid expenses. These expenditures are recognized when used (consumption method).

# <u>Investments</u>

Investments are recorded at fair value based on quoted market prices, if available, or estimated using quoted market prices for similar securities. Interest, dividends, and realized and unrealized gains and losses are included in investment income.

#### Capital Assets

Capital assets consist of property and equipment and are stated at cost and depreciated on the straight-line method over estimated useful lives. Equipment is depreciated over estimated useful lives of 3 years. Building and building improvements are depreciated over 30 years. Repairs, maintenance, and purchases of minor equipment (equipment costing less than \$5,000) are not capitalized.

# Note 1. Summary of Significant Accounting Policies (Continued)

#### Accrued Leave

Employees earn paid leave based on years of service and may accumulate a maximum of 228 hours.

# Advertising

The Organization expenses advertising costs as incurred. Advertising expense totaled \$107,486 and \$58,205 for the years ended June 30, 2023 and 2022, respectively.

#### Leases

The determination of whether an arrangement is a lease is made at lease inception. Under ASC 842, a contract is (or contains) a lease if it conveys the right to control the use of an identified asset for a period of time in exchange for consideration. Control is defined under the standard as having both the right to obtain substantially all of the economic benefits from the use of the asset and the right to direct the use of the asset. Management only reassesses its determination if the terms and conditions of the contract are changed. Management believes that remaining lease payments for lease agreements in effect as of June 30, 2023 are not material to the financial statements. As such, the present value of future minimum lease payments have not been recorded as a lease liability. See Note 11 for further information.

#### Revenue Recognition

Grant revenue is recognized when earned, generally when related expenses are incurred. Unearned grant revenue and unearned program advances are reported as unearned revenues. Grant revenue from Missoula County is primarily from a three mill tax levy approved by the voters for Missoula County senior residents. All contributions are considered available for the Organization's general programs unless specifically restricted by the donor. Amounts received that are designated for future periods or restricted by the donor are reported as net position with donor restriction and increase the respective class of net position. Contributions received with donor restrictions that are met in the same reporting period are reported as support without donor restriction. Investment income that is limited to specific uses by donor restrictions is reported as increases in net position without donor restriction if the restrictions are met in the same reporting period as the income is recognized.

#### Contributed Nonfinancial Assets and Services

The Organization received the following gifts in-kind for years ended June 30:

		2023	 2022
Professional fees Office space	\$	13,980 4,590	\$ 4,968 4,200
Total	<u>\$</u>	18,570	\$ 9,168

MAS' policy related to contributed nonfinancial assets and services is to utilize the assets to carry out the mission of the Organization. If an asset is provided that cannot be utilized the Organization will attempt to monetize the contribution. All contributed nonfinancial assets and services were utilized during the years ended June 30, 2023 and 2022.

The Organization was provided professional services at no cost. Based on current market rates for these services, the Organization would have paid \$13,980 and \$4,968 for the years ended June 30, 2023 and 2022, respectively.

# **Note 1. Summary of Significant Accounting Policies (Continued)**

# Contributed Nonfinancial Assets and Services (Continued)

The Organization requires the use of an office space in Seeley Lake. The office space was provided at no cost to the Organization, but based on current market rates for rental office space, the Organization would have paid \$4,590 and \$4,200 for the years ended June 30, 2023 and 2022, respectively.

All gifts in-kind received by the Organization for the years ended June 30, 2023 and 2022 were considered without donor restrictions and able to be used by the Organization as determined by the board of directors and management.

#### Risks and Uncertainties

The Organization invests in various investment securities. Investment securities are exposed to various risks, such as interest rate, credit, and market risks. Due to the level of risk associated with certain investment securities, it is at least reasonably possible that changes in the values of investment securities will occur in the near term and that such changes could materially affect the investment balances and the amounts reported in the statements of net position.

#### Income Taxes

The Organization is exempt from federal income taxes under Section 501(c)(3) of the Internal Revenue Code. This code section enables the Organization to accept donations that qualify as charitable contributions to the donor. Income from certain activities not directly related to the Organization's tax-exempt purpose is subject to taxation as unrelated business income. No provision for income taxes has been recorded in the accompanying financial statements as the Organization did not have any significant unrelated business income in 2023 and 2022. 406 Financial Services, LLC is treated as a disregarded entity of MAS for income tax reporting purposes.

### Use of Estimates

Preparation of the consolidated financial statements in conformity with GAAP requires management to make estimates and assumptions that affect certain reported amounts of assets and liabilities, disclosure of contingent assets and liabilities, and the reported amounts of income and expense. Accordingly, actual results could differ from those estimates.

#### Functional Allocation of Expenses

The costs of providing various programs and activities are summarized on a functional basis in the statement of activities. The primary activity groups and their related purposes are summarized as follows:

Administrative Expenses - Expenses which allow the Organization to operate and provide services to clients, but are not directly attributable to client services.

Program Services - Expenses which are associated with the Organization's objectives and purpose.

Fundraising Expenses - Expenses for fundraising activities.

Specifically identifiable expenses are allocated to the program benefited. Non-specifically identifiable expenses that are allocated and the method of allocation are as follows on the subsequent page:

# Note 1. Summary of Significant Accounting Policies (Continued)

Functional Allocation of Expenses (Continued)

Expense	Method of Allocation
Wages and benefits	Time and effort
Occupancy expense	Purpose and location
Operations expense	Purpose

#### **Note 2. Program Services**

Fiscal year 2023 brought new challenges and opportunities for Missoula Aging Services as we, and the world, emerged from the pandemic. Multiple factors combined to strain our systems and service paradigms which include a growing number of adults, many with complex health needs and conditions, such as dementia; widespread workforce shortages, especially in direct care services; a local housing crisis that is outpacing much of the rest of the nation; and continued inflation and other economic pressures leading to greater financial insecurity among a broad range of older adults. In response, MAS embarked on an examination and creative re-imagining of several core programs. Some of these changes came to fruition in the year, such as Volunteer Services, while others are still in progress moving into fiscal year 2024. With substantial community input, we completed a four-year Area Plan on Aging, which will be in effect from October 2023 to September 2027. We also laid the groundwork for a new long-range strategic planning process that will culminate in fiscal year 2024. Thanks to the generosity and support of the community, Missoula Aging Services continued to put clients first, taking a personcentered approach and keeping the focus on our mission to promote the independence, dignity, and health of older adults and those who care for them. In fiscal year 2023, we offered a wide variety of programs and supportive services to best meet emerging needs and provide crucial support for older adults where they most needed it.

#### Community Programs

**Meals on Wheels** serves housebound older adults and people with disabilities throughout all of Missoula County. Liquid Nutrition (Ensure®) is provided at cost. A total of 125,462 home delivered meals were provided to 772 individuals in fiscal year 2023, compared to 125,579 meals in fiscal year 2022.

**Congregate Dining Programs (also known as Community Lunch Programs)** provide older adults the opportunity to share weekday meals in a social atmosphere at the Senior Centers and other meal sites in Missoula County (Missoula, Seeley Lake, Lolo, and Condon). A total of 34,920 meals were served to 793 individuals in fiscal year 2023, compared to 32,622 meals in fiscal year 2022.

The **Volunteer Services Program** offers older adults a wide range of volunteer opportunities within MAS, including Meals on Wheels drivers, Caring Companions, and Resource Volunteers, and also helps older adults connect with over 40 community partners to find the volunteer experience that best fits their interests and skills. In fiscal year 2023, approximately 250 volunteers supported the MAS mission. Through January 2023, MAS provided volunteer services under the AmeriCorps umbrella (see Discontinued Community Programs below for more information).

**Lifelong Connections** enlists volunteers to provide older adults the technology and training they need to access telehealth appointments and connect with community. In fiscal year 2023, 52 individuals were served through this program, compared to 66 individuals in fiscal year 2022.

# **Note 2. Program Services (Continued)**

# **Community Programs (Continued)**

**406 Financial Services** is a wholly owned limited liability company of Missoula Aging Services. Its purposes are threefold; 1) act as fiscal employer agent for the Veterans Directed Care Program by providing payroll services for veteran employers, 2) contract with County Councils on Aging to provide financial and accounting services, and 3) provide money management services on a limited basis for older adults in need of financial services through bill pay, organizational support, and trust management. During 2023, 333 veteran employers paid 525 Personal Care Attendant (PCA) employees to support their home care in 9 western Montana counties, Idaho, and Washington. In fiscal year 2022, 306 veteran employers paid 458 PCA employees in 7 western Montana counties and Idaho.

# **Discontinued Community Programs**

Through January 2023, MAS offered the following AmeriCorp Senior Programs. These programs were discontinued mid-year due to a change in organizational priorities and replaced with a new Volunteer Services program (see above).

- 1. **Retired and Senior Volunteer Program (RSVP)** which encourages volunteers aged 55 and older to use their skills and life experience to help local service agencies address critical needs in their communities. In fiscal year 2023, MAS supported 257 RSVP volunteers to serve 13,188 hours. In fiscal year 2022, MAS supported 247 RSVP volunteers to serve 22,283 hours.
- 2. **Foster Grandparents Program**, which offers volunteers aged 55 and older the opportunity to serve as mentors at local schools and day cares and provide extra support for children and youth with special needs. In fiscal year 2023, MAS supported 17 Foster Grandparents to serve 5,120 hours. In fiscal year 2022, MAS supported 23 Foster Grandparents to serve 15,055 hours.
- 3. **Senior Companions**, in which volunteers aged 55 and older provide assistance to older adults who are homebound and generally living alone, as well as respite for caregivers. In fiscal year 2023, MAS supported 16 Senior Companions to serve 5,864 hours. In fiscal year 2022, MAS supported 21 Senior Companions to serve 17,548 hours.

At the end of fiscal year 2023, MAS discontinued the Senior Farmers Market Nutrition Program which provides older adults who meet income guidelines with vouchers to purchase fresh, locally grown fruit and vegetables at local markets, as it was taken on by another local organization. In fiscal year 2022, MAS served 314 older adults through this program.

In years past, MAS contracted with Mountain Line, the local public transportation provider, to help financially support specialized transit services for older adults and people with disabilities. In fiscal year 2022, Mountain Line provided 44,697 paratransit and senior van rides. In fiscal year 2023, Mountain Line no longer needed financial support as a large mill levy was passed that allows Mountain Line to offer all services fare free to all riders.

#### In-Home Services

**In-Home Support Services** provide Personal Care Attendant (PCA) services to help older adults stay in their homes safely and give primary caregivers the opportunity to take time for themselves. In fiscal year 2023, MAS provided 2,779 hours of In-Home Support Services care to 70 clients with over 93% of MAS clients and caregivers reporting that these services help them remain healthy, independent, and in their own homes compared to 4,005 hours of care to 93 clients in fiscal year 2022.

# **Note 2. Program Services (Continued)**

# <u>In-Home Services (Continued)</u>

**Veterans Directed Care Program** empowers qualifying veterans to hire, employ and supervise Personal Care Attendants to help with daily needs in support of independence. Care Coordinators review program guidelines to assist with the development and implementation of care plans for the veteran that best support them meeting their personal goals. In fiscal year 2023, 88 veterans were enrolled in the veterans' program compared to 99 veterans in fiscal year 2022.

Care Management Program staff identify needs to address the social determinants of health and develop individual care plans for older adults with complex needs, including those transitioning from the hospital or a nursing facility back home. Staff worked with a total of 44 clients in fiscal year 2023 compared to 42 clients in fiscal year 2022.

**Memory Care Support Services** provided personalized support for 68 individuals living with memory loss and 60 caregivers caring for individuals living with memory loss in fiscal year 2023, compared to 43 individuals and 24 caregivers caring for individuals in 2022.

The **Family Caregiver Support Program** coordinates services designed to assist adult family members and other individuals who are informal providers of in-home care to older adults. Caregiver support may include any of the following: the placement of Senior Companion volunteers, Homemaker services to help with housekeeping, respite care to provide caregivers temporary relief from caregiving responsibilities, the Powerful Tools for Caregivers class series to gives caregivers the tools needed to care for themselves while caring for someone else and Caregiver Support Groups which meet monthly via Zoom. The services all help develop the skills necessary to embrace the role of caregiver. In fiscal year 2023, MAS supported 85 family caregivers compared to 17 in fiscal year 2022.

# Information and Assistance

The **Resource Center** provides information, assistance and one-on-one consultation for older adults and their caregivers and is especially helpful to adult children seeking referrals to aging services locally or from a distance. Information is available on topics such as long-term care, estate planning, Medicare and Medicaid, and homeowner/renter tax credits. Resource staff also provide older adults with free Benefits Screenings to determine what cost-saving benefits they may be eligible for, and then assist individuals to complete, submit and track applications. A lender's library is also available, with free access to a computer and the internet. In fiscal year 2023, staff answered 28,510 calls and saw 5,055 clients, compared to 29,871 calls and 3,611 clients in fiscal year 2022.

The **Money Management Program** helps older adults and other at-risk individuals manage their personal financial affairs through serving as a representative payee, providing bill payment services, helping with budgets, and advocating to prevent financial exploitation or abuse. In fiscal year 2023, this program served 37 clients compared to 32 in fiscal year 2022.

**Montana SMP (Senior Medicare Patrol)** funded by the Administration on Aging, is a statewide program which utilizes trained volunteers to help reduce Medicare and Medicaid waste, fraud, and abuse. In fiscal year 2023, 10,365 Medicare beneficiaries were educated by Montana SMP compared to 11,570 beneficiaries in fiscal year 2022.

# **Note 2. Program Services (Continued)**

# Information and Assistance (Continued)

The **Ombudsman Program** protects the rights of residents living in long-term care facilities by helping them understand and exercise their right to good care. Ombudsmen are impartial mediators who investigate resident concerns and provide information, suggest solutions and press for improvements on behalf of residents. In 2023, Ombudsman made 3,526 contacts with residents in nursing homes and assisted living facilities compared to 3,227 contacts made in fiscal year 2022.

#### **Note 3. Financial Assets**

The following table reflects the Organization's financial assets as of the statement of financial position date, reduced by amounts that are not available for general use due to board, contractual, or donor imposed restrictions within one year of the statement of financial position date:

		2023	 2022
Financial assets as of June 30:			
Cash and cash equivalents	\$	2,340,652	\$ 2,314,229
Receivables		451,933	779,900
Agency funds		2,402,416	1,848,689
Investments		3,352,777	2,688,997
Total financial assets		8,547,778	7,631,815
Less financial assets unavailable for general expenditures within one	yea		1 0 40 600
Agency funds		2,402,416	1,848,689
Receivables		439,468	771,906
Endowment funds		1,518,110	1,393,659
Board designated funds	_	637,362	 585,317
Total financial assets unavailable for general expenditure within one			
year:	_	4,997,356	 4,599,571
Financial assets available to meet cash needs for general			
expenditures within one year	<u>\$</u>	3,550,422	\$ 3,032,244

#### Note 4. Receivables

Receivables consisted of the following at June 30:

		2023		2022	
Grants Other	\$	382,936 68,997	\$	737,347 42,553	
Total	<u>\$</u>	451,933	<u>\$</u>	779,900	

# Note 5. Investments

Investments are presented in the financial statements at fair value. Investments are maintained in custodial accounts with investment firms and are primarily composed of cash instruments and mutual funds at their listed prices (Level 1 inputs based on FASB ASC 820, *Fair Value Measurements and Disclosures*).

A summary of the cost and fair value of investments follows at June 30:

		2023	
	Cost	Unrealized Gain (Loss)	Fair Value
Cash and money markets Fixed income Other investments Equities	\$ 131,642 1,602,409 319,824 1,212,129	\$ - (3,709) (19,688) 110,170	\$ 131,642 1,598,700 300,136 1,322,299
Total	\$ 3,266,004	\$ 86,773	\$ 3,352,777
		2022	
	Cost	2022 Unrealized Gain (Loss)	Fair Value
Cash and money markets Fixed income Mutual funds Equities	Cost  \$ 142,404 558,638 312,333 1,912,151	Unrealized	Fair Value  \$ 142,404 521,620 284,002 1,740,971

The Organization has an investment policy approved by its board of directors utilizing guidance from the Internal Revenue Service and the prudent expert principle. The investment policy allows investments in cash, cash equivalents, certificates of deposit, and equity investments in mutual funds, corporate stocks and corporate bonds, providing the company is listed on a principal U.S. stock exchange or traded on NASDAQ. Bond investments require investment grade ratings with Standard and Poor's or Moody's. The Organization does not have significant custodial risk nor does the Organization believe it is exposed to any significant credit risk or interest rate risk.

The calculation of realized gains is independent of the calculation of the net increase in the fair value of investments. Realized gains and losses on investments that had been held in more than one fiscal year and sold in the current year may have been recognized as an increase or decrease in fair value of investments reported in the prior year. Investment expenses are waived by the investment custodian.

# **Note 5. Investments (Continued)**

Components of investment income for the year ended June 30, 2023 and 2022 consist of the following:

		2023	 2022
Interest income Unrealized gains (losses)	\$	82,519 173,825	\$ 39,589 (405,070)
Total	<u>\$</u>	256,344	\$ (365,481)

# Note 6. Endowment

Although the Organization follows GAAP as set forth by GASB, the following expanded disclosures are made regarding MAS' endowment. MAS' endowment consists of individual funds established for a variety of purposes. Its endowment includes donor-restricted endowment funds. As required by GAAP, net position associated with endowment funds are classified and reported based on the existence or absence of donor-imposed restrictions.

#### Interpretation of Relevant Law

MAS's Board of Directors has interpreted the Uniform Prudent Management of Institutional Funds Act (UPMIFA) as requiring the preservation of the fair value of the original gift as of the gift date of the donor-restricted endowment funds absent explicit donor stipulations to the contrary.

As a result of this interpretation, MAS classifies as net position with donor restriction - nonexpendable (a) the original value of gifts donated to the permanent endowment, (b) the original value of subsequent gifts to the permanent endowment, and (c) accumulations to the permanent endowment made in accordance with the direction of the applicable donor gift instrument at the time the accumulation is added to the fund. The remaining portion of the donor-restricted endowment fund not classified as net position with donor restriction - nonexpendable is classified as net position with donor restrictions - expendable until those amounts are appropriated for expenditure by MAS in a manner consistent with the standard of prudence prescribed by UPMIFA.

In accordance with UPMIFA, MAS considers the following factors in making a determination to appropriate or accumulate donor-restricted endowment funds:

- 1) The duration and preservation of the fund
- 2) The purposes of the organization and the donor-restricted endowment fund
- 3) General economic conditions
- 4) The possible effect of inflation and deflation
- 5) The expected total return from income and the appreciation of investments
- 6) Other resources of the organization
- 7) The investment policies of the organization

# **Note 6. Endowment (Continued)**

# Return Objectives and Risk Parameters

MAS has adopted investment and spending policies for endowment assets that attempt to provide a predictable stream of funding to programs supported by its endowment while seeking to maintain the purchasing power of the endowment assets. Endowment assets include those assets of donor-restricted funds that MAS must hold in perpetuity or for a donor-specified period. Under this policy, as approved by the Board of Directors, the endowment assets are invested in a manner that is intended to achieve favorable returns when compared to inflation as measured by the Consumer Price Index (CPI). Actual returns in any given year may vary from this amount.

# **Endowment Net Position**

Changes in endowment net position is as follows:

	Without Donor Restriction	With Donor Restriction Expendable	With Donor Restriction Non- Expendable	Total
Endowment net position, June 30, 2021	\$ -	\$ 726,082	\$ 752,103	\$ 1,478,185
Investment return Investment income Net appreciation Total		18,645 (231,467) (212,822)		18,645 (231,467) (212,822)
Contributions	92,488		35,808	128,296
Endowment net position, June 30, 2022	92,488	513,260	787,911	1,393,659
Investment return Investment income Net appreciation (depreciation) Total		27,166 163,134 190,300	- - -	27,166 163,134 190,300
Contributions Distributions	(92,488)	<u> </u>	26,639	26,639 (92,488)
Endowment net position, June 30, 2023	\$ -	\$ 703,560	\$ 814,550	\$ 1,518,110

The portion of perpetual endowment funds that is required to be retained in perpetuity either by explicit donor stipulation or by UPMIFA at June 30, 2023 and 2022 was \$814,550 and \$787,911, respectively. There were \$703,560 and \$513,260 expendable net position with donor restriction within the endowment fund that were subject to a time, but not purpose, restriction under UPMIFA at June 30, 2023 and 2022, respectively.

#### **Note 6. Endowment (Continued)**

#### Funds with Deficiencies

From time to time, the fair value of assets associated with individual donor-restricted endowment funds may fall below the level that the donor or UPMIFA requires MAS to retain as a fund of perpetual duration. In accordance with GAAP, there were no deficiencies of this nature reported in net position with donor restrictions as of June 30, 2023 and 2022.

#### Strategies Employed for Achieving Objectives

To satisfy its long-term rate-of-return objectives, MAS relies on a total return strategy in which investment returns are achieved through both capital appreciation (realized and unrealized) and current yield (interest and dividends). MAS targets a diversified asset allocation that places a greater emphasis on equity-based investments to achieve its long-term return objectives within prudent risk constraints.

# Spending Policy and How the Investment Objectives Relate to Spending Policy

MAS has a policy where the organization may appropriate for distribution each year 4 percent of its endowment fund's average fair value over the prior 8 quarters. In establishing this policy, MAS considered the long-term expected return on its endowment. Accordingly, over the long term, MAS expects the current spending policy to allow its endowment to grow at an average consistent with inflation. This is consistent with MAS' objective to maintain the purchasing power of the endowment assets held in perpetuity or for a specified term as well as to provide additional real growth through new gifts and investment return.

# Note 7. Risk Management

The Organization faces a number of risks including (a) loss or damage to property, (b) general liability, (c) workers' compensation, and (d) employee medical insurance. There were no significant changes in how the Organization covered its risks in 2023 or 2022.

Commercial insurance policies are purchased for loss or damage to property, general liability, directors and officers liability, and medical insurance for excess costs for members of the Missoula Senior Service Corps program.

Workers' compensation insurance is purchased through the Missoula County Workers' Compensation Group Insurance Authority. The Organization is jointly and severally liable with other members of the plan for the full amount of any claims applicable to the plan.

The Organization provides medical insurance for employees through the Missoula County Employee Benefits Plan, the County's medical self-insurance program. Information about these plans, the amount of claims liabilities, changes in claims liability, amount of claims paid, operating results, and other information on the programs administered by Missoula County is available from the County at 200 West Broadway, Missoula, Montana 59802.

# **Note 8. Contractual Commitments**

The Organization contracts with other organizations to provide meals and other services under Title III of the Older Americans Act nutrition programs. The Organization also subcontracts with other Area Agencies on Aging and the Montana Senior Citizens Association for its statewide effort, SMP, a direct grant from the Administration on Aging. These contracts are renewed annually subject to the terms of MAS' grant funding.

Note 9. Capital Assets

Changes in capital assets and accumulated depreciation is as follows for the year ended June 30, 2023:

	2022	A	dditions	Ren	novals	2023
Capital asset not being depreciated: Land	\$ 132,000	\$	-	\$	-	\$ 132,000
Capital assets being depreciated:						
Buildings	2,250,744		28,388		_	2,279,132
Equipment	51,431		-		-	51,431
	 2,302,175		28,388		-	2,330,563
Less accumulated depreciation	 (1,209,462)		(75,776)			(1,285,238)
Net capital assets being depreciated	\$ 1,092,713	\$		\$		1,045,325
Net investment in capital assets						\$ 1,177,325

Changes in capital assets and accumulated depreciation is as follows for the year ended June 30, 2022:

	2021	A	dditions	F	Removals		2022
Capital asset not being depreciated: Land	\$ 132,000	\$	-	\$	-	\$	132,000
Capital assets being depreciated:							
Buildings	2,149,954		100,790		_		2,250,744
Equipment	113,712		_		(62,281)		51,431
•	2,263,666		100,790		(62,281)		2,302,175
Less accumulated depreciation	(1,199,567)		(72,176)		(62,281)		(1,209,462)
Net capital assets being depreciated	\$ 1,064,099	\$		\$		_	1,092,713
Net investment in capital assets						\$	1,224,713

#### Note 10. Retirement Plan

The Organization has a voluntary, tax sheltered annuity retirement plan under Section 403(b) of the Internal Revenue Code. The plan covers substantially all employees who have been employed one year and work at least one-half time. Section 403(b) plans are individual plans owned by each employee; in effect, contributions immediately vest with the employee. The Organization matches participant contributions up to 5-8% of the employee's compensation depending on the employee's years of service.

# Note 10. Retirement Plan (Continued)

Employees may contribute additional amounts as permitted by law. The amount contributed to the retirement plan by the Organization was \$90,441 and \$88,896 for the years ended June 30, 2023 and 2022, respectively.

#### Note 11. Leases

The Organization has entered into various lease agreements for copiers. Copier leases in effect as of June 30, 2023 and 2022 are for five years and do not contain options to renew upon maturity. Upon maturity, the leases convert to month-to-month unless control of the copiers is returned to the lessor. Per the lease agreements, the Organization is required to pay a fixed fee along with a monthly usage fee based off the volume of copies created on the machines. Total lease payments for these leases for the years ended June 30, 2023 and 2022, were \$7,436 and \$5,717, respectively.

Future minimum lease payments for copier leases are as follows for the years ended June 30:

2024	\$ 4,228
2025	3,468
2026	3,468
2027	3,468
2028	1,734

Total future minimum lease payments \$ 16,366

#### Note 12. Related Parties

As described in Note 1, the Organization's Board of Directors is appointed, and may be removed at will, by the Board of County Commissioners of Missoula County. The County provides funds to the Organization from a tax levy under Montana Code Annotated (MCA) Section 7-16-101 totaling \$1,440,213 and \$877,649 in 2023 and 2022, respectively.

#### **Note 13. Other Post-Employment Benefits**

The Organization participates in the Missoula County Employee Benefits Plan, a self-insured multiple-employer plan, by providing medical insurance to its employees via this plan. Benefits are established and may be amended by Missoula County. The plan issues stand-alone financial statements which may be obtained from Missoula County Risks & Benefits, 200 West Broadway, Missoula, Montana 59802.

The Organization has reviewed the provisions of GASB Statement 75, "Accounting and Financial Reporting for Post-Employment Benefits Other Than Pensions" (GASB 75). Because the health plan premium for retirees is not fully age adjusted to consider higher benefits costs for retired plan participants, an implicit rate subsidy is built into active employees' premiums which keep the retirees' portion lower. GASB 75 recognizes that active employees are actually earning this implicit rate subsidy currently and suggests that the related expense should be recognized when the subsidy is earned.

# **Note 13. Other Post-Employment Benefits (Continued)**

In complying with GASB 75, the Organization has estimated the value of the implicit rate subsidy for active employees. That estimation resulted in an immaterial amount, and therefore, no liability for postemployment benefits has been recorded.

# **Note 14. Subsequent Events**

Management has evaluated subsequent events through November 16, 2023, the date which the consolidated financial statements were available to be issued. No additional disclosures were deemed necessary.

# MISSOULA AGING SERVICES A COMPONENT UNIT OF MISSOULA COUNTY SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS For the Year Ended June 30, 2023

December Title	Assistance Listing Number	Contract New Low	Total	Passed Through to
Program Title		Contract Number	<b>Expenditures</b>	Subrecipient
U.S. Department of Agriculture MT Department of Public Health and Human Services Commodities	10.570	23-221-13007-0	\$ 15,893	\$ -
Total U.S. Department of Agriculture			15,893	·
U.S. Department of Health and Human Services				
Federally Administered	02.040	001 tpp G00 52 05 00	222.025	120 150
Montana SMP Project	93.048	90MPPG0052-05-00	323,025	120,479
Special Programs for the Aging, Title VII- Chapter Long Term Care Ombudsman Services for		00 001 1000 0 0 VW 0 VV	44.564	4.000
Older Individuals	93.042	23-221-13007-0 VII OMB	11,561	4,282
Elder Abuse	93.042	23-221-13007-0 VII EA	1,907	706
Total			13,468	4,988
Special Programs for the Aging, Title III, Part D Disease Prevention and Health Promotion Services	93.043	23-221-13007-0 IIID	17,966	6,654
Aging Cluster Special Programs for the Aging, Title III, Part B Grants for Supportive Services and Senior				
Centers Grants for Supportive Services and Senior	93.044	23-221-13007-0 IIIB	178,309	58,515
Centers - Ombudsman	93.044	23-221-13007-0 IIIB OMB	25,919	9,600
Program Income	93.044	23 221 13007 0 1112 01112	22,139	-
Total	, , , , , ,		226,367	68,115
Special Programs for the Aging, Title III, Part C				
Nutrition Services	93.045	23-221-13007-0 IIIC1	242,027	79,072
Nutrition Services	93.045	23-221-13007-0 IIIC2	173,871	57,959
Program Income	93.045		124,698	
Total			540,596	137,031
Nutrition Services Incentive Program				
Cash -in-lieu of Commodities	93.053	23-221-13007-0	169,531	40,299
Total Aging Cluster			936,494	245,445

See accompanying notes to the schedule of expenditures of federal awards.

# MISSOULA AGING SERVICES A COMPONENT UNIT OF MISSOULA COUNTY SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS (CONTINUED) For the Year Ended June 30, 2023

	Assistance Listing Number		Total	Passed Through to
Program Title		Contract Number	<b>Expenditures</b>	Subrecipient
U.S. Department of Health and Human Services (Cont				
National Family Caregiver Support	93.052	23-221-13007-0 IIIE	\$ 117,947	\$ 39,442
Program Income	93.052		14,051	
Total			131,998	39,442
Center for Medicare and Medicaid Services				
Research, Demonstrations and Evaluations	93.779	23-221-13007-0 SHIP	48,504	17,965
Medicare Improvements for Patients and Provider	rs Outreach			
Research, Demonstrations and Evaluations	93.071	23-221-13007-0 MIPPA	23,306	8,632
ACL-ADP-Alzheimers	93.470	90ADPI0059-01-00	353,281	-
The LANCE Developed Average Av	~ ·		1.040.042	442.605
Total U.S. Department of Health and Human	Services		1,848,042	443,605
Corporation for National & Community Service				
Federally Administered				
Retired Senior Volunteer Program	94.002	21SRDMT003	42,799	-
Foster Grandparent Program	94.011	21SFDMT001	85,248	-
Senior Companion Program	94.016	21SCDMT001	84,643	_
			- 7-	
Total Corporation for National & Community	Service		212,690	
Total Federal Expenditures			\$ 2,076,625	\$ 443,605

# MISSOULA AGING SERVICES A COMPONENT UNIT OF MISSOULA COUNTY NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS For the Year Ended June 30, 2023

#### Note 1. Basis of Accounting

The accompanying schedule of expenditures of federal awards (the Schedule) includes the federal award activity of Missoula Aging Services under programs of the federal government for the year ended June 30, 2023. The information in this Schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of Missoula Aging Services, it is not intended to and does not present the consolidated financial position, changes in net position, or cash flows of Missoula Aging Services.

#### **Note 2. Summary of Significant Accounting Policies**

Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement.

#### **Note 3. Indirect Cost Rate**

The Organization has elected not to use the 10 percent de minimis indirect cost rate allowed under the Uniform Guidance.

#### Note 4. Programs

The Organization receives a significant portion of funding from the Department of Health and Human Services and the Corporation for National and Community Service. The major program for the year ended June 30, 2023, was the Aging Cluster comprised of ALN 93.044, 93.045, and 93.053.

# Note 5. Subrecipients

Expenditures of federal awards presented in the above schedule include federal awards passed-through to subrecipients as follows:

Program	Assistance Listing Number	Amount to Subrecipient
Special Programs for the Aging, Title III, Part D	93.043	\$ 6,654
Special Programs for the Aging, Title III, Part B	93.044	68,115
Special Programs for the Aging, Title III, Part C	93.045	137,031
Special Programs for the Aging, Title VII, Chapter 2	93.042	4,988
National Family Caregiver Support	93.052	39,442
Cash-in-lieu Commodities	93.053	40,299
Montana SMP Project	93.048	120,479
ACL-ADP-Alzheimers	93.470	-
Center for Medicare and Medicaid Services	93.779	17,965
Medicare Improvements for Patients and Providers Outreach	93.071	8,632
Total		\$ 443,605



# INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Board of Directors and Management Missoula Aging Services Missoula, Montana

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the consolidated financial statements of Missoula Aging Services (a nonprofit organization), which comprise the consolidated statement of net position as of June 30, 2023, and the related consolidated statements of revenues, expenses and changes in net position, functional revenues and expenses, and cash flows for the year then ended, and the related notes to the consolidated financial statements, and have issued our report thereon dated November 16, 2023.

#### Report on Internal Control Over Financial Reporting

In planning and performing our audit of the consolidated financial statements, we considered Missoula Aging Services' internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the consolidated financial statements, but not for the purpose of expressing an opinion on the effectiveness of Missoula Aging Services' internal control. Accordingly, we do not express an opinion on the effectiveness of Missoula Aging Services' internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Board of Directors and Management Missoula Aging Services

# **Report on Compliance and Other Matters**

As part of obtaining reasonable assurance about whether Missoula Aging Services' consolidated financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

# **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

# Junkermier, Clark, Campanella, Stevens, P.C.

Missoula, Montana November 16, 2023

# INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE

Board of Directors and Management Missoula Aging Services Missoula, Montana

#### Report on Compliance for Each Major Federal Program

# **Opinion on Each Major Program**

We have audited Missoula Aging Services' compliance with the types of compliance requirements identified as subject to audit in the *OMB Compliance Supplement* that could have a direct and material effect on each of Missoula Aging Services' major federal programs for the year ended June 30, 2023. Missoula Aging Services' major federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

In our opinion, Missoula Aging Services complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2023.

#### Basis for Opinion on Each Major Federal Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditors' Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of Missoula Aging Services and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of Missoula Aging Services' compliance with the compliance requirements referred to above.

#### **Responsibilities of Management for Compliance**

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to Missoula Aging Services' federal programs.

# Auditors' Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on Missoula Aging Services' compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about Missoula Aging Services' compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding Missoula Aging Services' compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of Missoula Aging Services' internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of Missoula Aging Services' internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

#### **Report on Internal Control Over Compliance**

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Board of Directors and Management Missoula Aging Services

Our consideration of internal control over compliance was for the limited purpose described in the Auditors' Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Junkermier, Clark, Campanella, Stevens, P.C.

Missoula, Montana November 16, 2023

# MISSOULA AGING SERVICES SCHEDULE OF FINDINGS AND QUESTIONED COSTS For the Year Ended June 30, 2023

# I. Summary of Auditors' Results

- 1. The independent auditors' report expresses an unmodified opinion on whether the consolidated financial statements of Missoula Aging Services were prepared in accordance with U.S. GAAP.
- 2. No material weaknesses or significant deficiencies relating to the audit of the consolidated financial statements are reported in the Independent Auditors' Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*.
- 3. No instances of noncompliance material to the consolidated financial statements of Missoula Aging Services, which would be required to be reported in accordance with *Government Auditing Standards*, were disclosed during the audit.
- 4. No material weaknesses or significant deficiencies in internal control over major federal award programs disclosed during the audit are reported in the Independent Auditors' Report on Compliance For Each Major Program and on Internal Control Over Compliance Required by the Uniform Guidance.
- 5. The independent auditors' report on compliance for the major federal award programs for Missoula Aging Services expresses an unmodified opinion on all major federal programs.
- 6. There are no audit findings that are required to be reported in accordance with 2 CFR Section 200.516(a).
- 7. The program tested as a major program included the following: U.S Department of Health and Human Services: Aging Cluster ALN. 93.044, 93.045, and 93.053.
- 8. The threshold for distinguishing Types A and B programs was \$750,000 in expenditures.
- 9. The Organization was determined to be a low-risk auditee.

# II. Findings - Consolidated Financial Statements Audit

No matters were reported.

#### III. Findings and Questioned Costs - Major Federal Award Programs

No matters were reported.

#### IV. Status of Prior Year Findings

No matters were reported.